

# **Annual Quality Assurance Report (AQAR)**

**Period: 2013-14**

**TRACK ID: ASCOGN11933**

**Prepared By**

**IQAC**

**Barnagar College, Sorbhog**

**Dist: Barpeta (Assam)**

**Pin: 781317**

# The Annual Quality Assurance Report (AQAR) of the IQAC

## Part – A

### 1. Details of the Institution

1.1 Name of the Institution

Barnagar College, Sorbhog

1.2 Address Line 1

P.O.: Sorbhog, Dist.: Barpeta  
(Assam)

Address Line 2

City/Town

Sorbhog

State

Assam

Pin Code

781317

Institution e-mail address

barnagarcollege@yahoo.in

Contact Nos.

08811817692

Name of the Head of the Institution:

Dr. Biren Kumar Chakravorty

Tel. No. with STD Code:

03666-287437

Mobile:

08811817692, 09435123004

Name of the IQAC Co-ordinator:

Dr. Bijan Kumar Kunda,  
Dr. J.C. Sarma

Mobile:

09435124004, 09435123004

IQAC e-mail address:

iqac.barnagarcollege@gmail.com

**1.3 NAAC Track ID** (For ex. MHC0GN 18879)

ASCOGN11933

**1.4 NAAC Executive Committee No. & Date:**

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

EC/34/068

**1.5 Website address:**

www.barnagarcollege.ac.in

Web-link of the AQAR:

<http://www.barnagarcollege.ac.in/admincon/admin/news/AQAR%202013-14.docx>

**1.6 Accreditation Details**

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	73	2004	2009
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

**1.7 Date of Establishment of IQAC :**

DD/MM/YYYY

01/01/2005

**1.8 AQAR for the year (for example 2010-11)**

2013-14

**1.9** Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 2010-11 submitted to NAAC on 03-06-2014 (DD/MM/YYYY)
- ii. AQAR 2011-12 submitted to NAAC on 03-06-2014 (DD/MM/YYYY)
- iii. AQAR 2012-13 submitted to NAAC on 16-08-2014 (DD/MM/YYYY)
- iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

**1.10** Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

**1.11** Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

- Six months diploma course on Computer Application.
- Add on Courses on Functional English and Sales Management and Advertising.
- PG Correspondence Course under IDOL, Gauhati University.
- Higher Secondary Course for Arts & Commerce.

1.12 Name of the Affiliating University (*for the Colleges*)

Gauhati University

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

07

2.2 No. of Administrative/Technical staff

02

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held: **02**

2.11 No. of meetings with various stakeholders: No.  Faculty

Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

## 2.14 Significant Activities and Contributions made by IQAC

- Suggesting the college authority in order to open add-on courses namely Functional English and Sales Management & Advertising.
- To prepare schedule and suggesting the college authority for effective implementation of UGC scheme namely, 'Coaching classes for Entry in Services for SC/ST/OBC (non creamy layer) and Minority students' and Remedial Coaching Classes Scheme.
- Suggesting the nodal teacher on arrangement of Educational Study Tour to Historical and Geographical significant places of Assam.
- To expedite the construction work of Indoor Stadium under UGC's XIth Plan.
- Arrangement of a National Seminar.
- Suggesting the authority for arrangement of workshop and training on Micro-Credit System.
- Arrangement of an AIDS awareness programme.
- To expedite the process of Library Automation along with enlisting a member of INFLIBNET N-LIST.
- Extending adequate cooperation with the affiliating University to hold Examination Zones at college campus in order to enrich academic exposure of the faculty members of the college as well as faculty members of colleges of this locality.
- Encouragement to the faculty members to engage themselves in research activities.
- Suggesting the college authority to allot quarters at least for Sweeper and Mali.
- Suggesting the college authority for technological up-gradation like installation of Transformer in the college campus for generating power supply and purchasing of barcode machine in the college library.
- Suggesting the authority to construct Linking Approach Road within the campus along with improvement of internal drainage system and development of college outfield.

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
<ul style="list-style-type: none"> <li>• Addition of add-on courses namely Functional English and Sales Management and Advertising.</li> <li>• Coaching classes for Entry in Services for SC/ ST/ OBC (Non-creamy layer) and Minorities.</li> <li>• Arrangement of Educational Study Tour to Historical and Geographical significant places of Assam.</li> <li>• To expedite the construction work of Indoor Stadium</li> <li>• Arrangement of a National Seminar.</li> <li>• Arrangement of workshop and training on Micro-Credit System.</li> <li>• Arrangement of an AIDS awareness programme.</li> <li>• To expedite the process of Library Automation along with enlisting a member of INFLIBNET N-LIST.</li> </ul>	<ul style="list-style-type: none"> <li>• Add-on courses namely Functional English and Sales Management and Advertising have been successfully introduced which has been supervised by a senior faculty member of the college.</li> <li>• The college authority with the co-operation of faculty members arranged coaching classes for Entry in Services in various jobs like Teachers' Eligibility Test and Bank Clerical Examination for SC/ ST/ OBC (Non-creamy layer) and Minority students.</li> <li>• Under the leadership of senior faculty member (Nodal officer) of the institution the students were led to visit Florican Garden near Bilasipara Town, in the district of Dhubri, Assam.</li> <li>• 90% construction work of Indoor Stadium under UGC's XIth Plan has already been completed. In addition to this, college office has been renovated along with Principal's quarter.</li> <li>• UGC sponsored National Seminar on "Development Strategies of India: Its socio-Economic &amp; Political Impact" were successfully arranged and organised by the IQAC on 27<sup>th</sup> &amp; 28<sup>th</sup> June, 2014.</li> <li>• A work-shop on Micro-credit System was arranged in the college campus in collaboration with a local NGO 'SERVIDAK', Sorbhog. Another training programme on dairy farming by 'The Asomi'- a local Micro-Credit Institution was arranged successfully in the college campus.</li> <li>• An AIDS awareness programme was successfully arranged by the Women Cell of the College to aware the students against evil effects of AIDS.</li> <li>• The process of computerisation of college library is yet to be completed. However, the college has been enlisted in the Library Consortium INFLIBNET N-LIST with a view to enabling the students and faculty members to access E-Resources.</li> </ul>

<ul style="list-style-type: none"> <li>• Improvement of toilet and urinal facilities for students.</li> <li>• Extending adequate cooperation with the affiliating University to hold Examination Zones at college campus in order to enrich academic exposure of the faculty members.</li> <li>• Encouragement to the faculty members to engage themselves in research activities.</li> <li>• Suggesting the college authority for technological up-gradation, namely, installation of Digital Photocopiers and digital inverters in the office of the IQAC.</li> <li>• Suggesting the authority to construct Linking Approach Road within the campus along with improvement of internal drainage system and development of college outfield.</li> </ul>	<ul style="list-style-type: none"> <li>• Toilets and urinal facilities were improved for both boys' and girls'.</li> <li>• Degree Examination Zones were successfully performed in the college during the Academic Session 2013-14.</li> <li>• Two faculty members of the Department of Economics and one faculty member of the Department of English were deputed under the FDP scheme of UGC's XIIth Plan to prosecute PhD programme. Apart from this an ICSSR sponsored Minor Research Project has been sanctioned to one of the faculty member of the Department of Political Science. MRP of two faculty members, one from the Department of Political Science and another from the Department of History has been approved by the College Research Committee and sent to the UGC for approval.</li> <li>• Implemented successfully.</li> <li>• Linking road has been constructed. But improvement of the internal drainage system is yet to be done.</li> </ul>
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*\* Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body

Yes

No

Management

Syndicate

Any other body

Provide the details of the action taken

The Governing Body of the College approved the AQAR, 2013-14 unanimously. Actions taken were mentioned earlier.

## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	02	01	01	00
PG Diploma				
Advanced Diploma				
Diploma	01			
Certificate	02			02
Others	02 (HS)			
<b>Total</b>	07	01	01	02

Interdisciplinary				
Innovative				

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	04
Trimester	
Annual	

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students

*(On all aspects)*

Mode of feedback: Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
26	17	09	Nil	

2.2 No. of permanent faculty with Ph.D.

06

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	02	02	0	0	0	0	0	04	02

2.4 No. of Guest and Visiting faculty and Temporary faculty

Nil Nil 05

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	00	24	00
Presented	00	09	00
Resource Persons	00	00	02

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The Departments are provided with necessary autonomy to design their class allotment as per the central routine; courses to be taught to design the students' assignments and seminar presentations apart from taking part of their evaluation process. To enrich the curriculum, the departments organise Workshops, Group Discussions, and Seminar Presentations which give a student-centric outlook to teaching- learning.

2.7 Total No. of actual teaching days during this academic year

248

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- Objective type question which was introduced in the internal examination last year has been continuing during in this session too.
- A bar code machine has been installed in the central library of the college.
- Double valuation or re-evaluation has been allowed to the students if, there are any.
- The process of collecting fees related to final examinations has been computerised.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

No	No	No
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2.10 Average percentage of attendance of students

75

2.11 Course/Programme wise  
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. Final Examination	122	05%	19%	39%	18%	78%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The IQAC prepares college prospectus, class routine and monitors holding of regular classes. It prepares and distributes student feedback forms to the concerned departments, analyses the same and suggests remedial measures if there are any objections pointed out by students. The IQAC also prepares merit list for student admission and monitors holding of internal as well as external examinations smoothly. Thus the IQAC discusses, analyses, plans and makes proposals on the various aspects pertaining to teaching, learning and evaluation. The same is placed in the GB for necessary approval if required.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	02
HRD programmes	Nil
Orientation programmes	Nil
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	14
Others	Nil

## 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	02	00	00	00
Technical Staff	00	00	00	02

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Organised one UGC sponsored National Seminar.
- Submission of MRP proposals to the UGC for approval.
- Encouraging the faculty members to submit research proposals under ICSSR, New Delhi.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	01	02
Outlay in Rs. Lakhs			Rs. 3,00,000/-	Nil

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	Nil	01	01
Outlay in Rs. Lakhs	1.5 lakh	Nil	1.50 lakh	Nil

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	00	01	
Non-Peer Review Journals	00	06	
e-Journals	00	00	
Conference proceedings	00	03	

3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	1.5	ICSSR	3.0 lakh	Nil
Minor Projects	1.5	UGC	1.5 lakh	1.19 lakh
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored	Nil	Nil	Nil	Nil
Projects sponsored by the University/ College	Nil	Nil	Nil	Nil
Students research projects <i>(other than compulsory by the University)</i>	Nil	Nil	Nil	Nil
Any other(Specify)	Nil	Nil	Nil	Nil
Total	03		4.5 lakh	1.19 lakh

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges  
Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of Conferences organized by the Institution

Level	International	National	State	University	College
Number	Nil	Nil	Nil	Nil	Nil
Sponsoring agencies	Nil	Nil	Nil	Nil	Nil

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College   
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
<u>PhD</u> 02	Nil	02		University of North Bengal	Darjeeling	
<u>M.Phil</u> 01	Nil	01	Assam	Magadh University Gauhati University	Bodh Gaya Kamrup	

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

06

02

3.19 No. of Ph.D. awarded by faculty from the Institution

01

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF Nil

SRF Nil

Project Fellows Nil

Any other Nil

3.21 No. of students Participated in NSS events:

University level Nil State level 25

National level Nil International level Nil

3.22 No. of students participated in NCC events:

University level Nil State level 50

National level Nil International level Nil

3.23 No. of Awards won in NSS:

University level Nil State level Nil

National level Nil International level Nil

3.24 No. of Awards won in NCC:

University level Nil State level 01

National level Nil International level Nil

3.25 No. of Extension activities organized

University forum Nil College forum 05

NCC Nil NSS Nil Any other Nil

### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood Donation in the Fakhruddin Ali Ahmed Medical College & Hospital, Barpeta on 14<sup>th</sup> June, 2013 by the Women Cell, Barnagar College, Sorbhog on the auspicious occasion of the World Blood Donor Day for contributing and creating awareness of the vital role of blood transfusion in saving human lives, motivating more individuals to become regular volunteer blood donors and acting as public health role models by regularly donating blood voluntarily for the journey to achieve 100% voluntary blood donation.
- An Anti-AIDS awareness programme has been arranged to aware the students against evil affects of AIDS by the Women Cell of the college in collaboration with Fakuruddin Ali Ahmed Medical College & Hospital, Barpeta.
- A work-shop on Micro-credit System was also arranged in the college campus in collaboration with a local NGO 'SERVIDAK', Sorbhog.
- A one day training programme was arranged in the college campus on dairy farming by 'The Asomi' - a local Micro-credit Institution.
- An awareness programme has been organised by the college on 28<sup>th</sup> August, 2013 in collaboration with the 10<sup>th</sup> Kumaon Regiment of Indian Army situated at Sorbhog to motivate the students regarding necessity of joining in Indian Army and detrimental effects of militant activities that are being existed in North East Region in general and Assam in particular.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	15 acres	No	By college	15 acres
Class rooms	60,294 sq. ft	Nil	UGC & College	60294 sq. ft
Laboratories	384 sq. ft	Nil	By College	384 sq. ft
Seminar Halls	1200 sq. ft	Nil	UGC & By College	1200 sq. ft
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	39.00 lakh	1.10 lakh	By UGC & College	40.10 lakh
Value of the equipment purchased during the year (Rs. in Lakhs)	24.00 lakh	1.10 lakh	By UGC & college	25.10 lakh
Others	1860 sq. ft	1512 sq. ft	College & UGC	3372 sq. ft

#### 4.2 Computerization of administration and library

The college authority has already purchased the barcode machine in the central library of the college. Besides, the college has already been enlisted in the Library Consortium (INFLIBNET NLIST) with a view to enabling the students and faculty members to access E-Resources.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	15,690	Rs.23,38,200/-	980	Rs.2,01,000/-	16,670	Rs.25,39,200/-
Reference Books	3,962	Rs.10,08,704/-	209	Rs.62,700/-	4,171	Rs.10,71,404/-
e-Books	Nil	Nil	Nil	Nil	Nil	Nil
Journals	08	Rs.4,460/-	Nil	Nil	08	Rs.4,460/-

e-Journals	Nil	Nil	Nil	Nil	Nil	Nil
Digital Database	Nil	Nil	Nil	Nil	Nil	Nil
CD & Video	Nil	Nil	Nil	Nil	Nil	Nil
Others (specify)	02 (Magazine & News Paper)	Rs.720/-	01	Rs. 520/-	03	Rs. 1,240/-

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	20	08	14	Nil	Nil	02	10	
Added	02	Nil	02	Nil	Nil	02	Nil	
Total	22	08	16	Nil	Nil	04	10	

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology up-gradation (Networking, e-Governance etc.)

- Intercom facilities connecting each department, library and college office with the office of the Principal.
- CCTV has been installed in all the vital areas of the campus.

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	0.80 lakh
ii) Campus Infrastructure and facilities	44.00 lakh
iii) Equipments	1.10 lakh
iv) Others	Nil
<b>Total :</b>	<b>45.90 lakh</b>

#### Criterion – V

## 5. Student Support and Progression

### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- The college publishes its updated prospectus annually for providing information to the new comers about the facilities of the college like library facilities, book bank facilities for poor students, and scholarships.

### 5.2 Efforts made by the institution for tracking the progression

Unit tests and sessional examinations are held as per the academic calendar of the college. Personal guidance is provided to the academically poor students and feedback taken from them.

### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
868	Nil	Nil	548

(b) No. of students outside the state

Nil

Nil

(c) No. of international students

No	%
460	53

Men

No	%
408	47

Women

Last Year						This Year					
General	SC	ST	OB C	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
206	83	69	341	Nil	650	301	111	56	397	03	868

Demand ratio Nil

Dropout % 21

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Coaching classes for Entry in Services for SC/ST/ OBC (non-creamy layer) and Minorities has been implemented under UGC's XIth Plan allocation. They were trained for Teacher's Eligibility Test for appointment of subject teachers in Government and Provincialised Higher Secondary Schools of Assam.

No. of students beneficiaries 31

5.5 No. of students qualified in these examinations

NET 02 SET/SLET Nil GATE Nil CAT Nil  
 IAS/IPS etc Nil State PSC Nil UPSC Nil Others 02

5.6 Details of student counselling and career guidance

The cell for student support and progression provides counselling and career guidance to students.  
 A) By inviting resource persons the students are given information about career and placement opportunities.  
 B) Information about Career and Placement opportunities is displayed on the notice board of the committee for student support and progression.  
 C) Students are given personal guidance by the teachers.  
 D) The College organises talk show and group discussion to train them as to how to face an interview.

No. of students benefitted 21

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	Nil

## 5.8 Details of gender sensitization programmes

- Gender sensitization programmes are organised annually by organising awareness programmes about girl child and their rights.
- Women empowerment programmes are organised to create awareness that women are a part of the humanity and so are entitled to equal rights with their male counterparts.
- Girl students are made aware of the ill effects of early marriage by organising Health awareness Camps.

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	42	Rs. 1,50,000/-
Financial support from government	Nil	Nil
Financial support from other sources	01	Rs. 5000/-
Number of students who received International/ National recognitions	Nil	Nil

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: NO

## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

**Vision:** The vision of Barnagar College, Sorbhog (Assam) is to cope with the time and situation in the age of vigorous competition educating the learners with new skills in science and vocational subjects including computer courses apart from the subjects of the Arts & Commerce faculties that are taught in the college at present. The college endeavours to prepare the students to meet the challenges of changing times and with that end in view the following programmes have been chalked out:

- (a) Introduction of skill-oriented courses in Tourism and Travel Management, Disaster Management etc.
- (b) Opening of the vocational courses including computer applications and Non-Traditional subjects like Folklore, Linguistics etc.
- (c) Opening of post-graduate courses in Arts faculty.
- (d) Provision for research facilities.

**Mission:** The Mission of Barnagar College, Sorbhog (Assam) is to maintain the status of the college as one of the premier educational institutions in the state catering quality education, installing moral and ethical values by qualified and competent teachers through classroom teaching, holding examinations, seminars, workshops etc. and laying emphasis on developmental programmes including vocational courses. Besides imparting education, it is our endeavour to foster amity and brotherhood among the different sections of society.

#### 6.2 Does the Institution has a management Information System

Yes, the college has an active and dynamic management information system. The various committees of the college help in the smooth management of the college.

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

The college has absolutely no autonomy to introduce new programmes relating to curriculum. However, the IQAC Cell of the college prepared syllabus of Certificate courses on 'Functional English' and 'Sales & Advertising Management' and sent the same to the affiliating University for approval.

### 6.3.2 Teaching and Learning

Students are selected for admission through interviews and their academic records. Regularity of the classes is monitored by the college authority. To assess the knowledge and skills of the students, unit test, terminal and test examinations are held regularly and weak students are given remedial coaching. Advance learners are encouraged to work ahead by personal counselling and guidance, home assignment and library works. The teachers are encouraged to make a teaching plan at the beginning of the session and the course is unitized and allotted to the faculty members. The heads of the departments monitor the implementation of the syllabi and if necessary mid-course corrections are undertaken by re allotting the incomplete units. The college also supplements the lecture method of teaching with personal guidance, home assignment, field study, audio-visual and practical demonstration, library work and class room interaction. The students are also communicated about the evaluation method at the beginning of the year. The examination committee of the college monitors the overall performance of the students through different tests and examinations. To serve the greater interest of the students the college appoints temporary and contractual teachers.

### 6.3.3 Examination and Evaluation

The College examination committee prepares and publishes the college academic calendar at the beginning of the year in which the schedules of internal examinations like unit tests, class tests, and practical tests are laid out. Accordingly, the concerned departments set question papers of all the internal examinations and the answer scripts are evaluated. Besides, the students' knowledge and skills are tested through group discussions, talks, field study etc. The question papers for the final examinations are set by the University and provided to the colleges. The college conducts the final examination as per the University programmes maintaining strict discipline and confidentiality. As a part of examination reform, the examination committee has already introduced multiple choice questions in the internal examination of the college.

#### 6.3.4 Research and Development

A research committee has been formed as per guidelines of UGC's XIIth plan to scrutinise Minor and Major Research Project of faculties to the UGC (NERO). The sitting of the said committee was held on 28<sup>th</sup> June, 2014 under the chairmanship of Dr. B.K. Chakravorty, Principal. Barnagar College, Sorbhog. The committee scrutinised as many as five proposals and recommended two proposals for financial support to the UGC (NERO).

Moreover, the college authority has been permitting the faculty members to participate in refresher courses, orientation courses, seminars, work-shops and so on. During this period two faculty members were deputed under FDP of UGC's XIIth plan to prosecute PhD programme, one from the Deptt of English and another from the Deptt of Economics. Moreover, two faculty members participated STC on ICT conducted by the ASC, Gauhati University and nine in national seminars and three in work-shops.

Further, two Major Research Proposals were submitted to the ICSSR, New Delhi for financial support. One proposal has already been sanctioned by the said agency.

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- The computerisation process of the central library has already been started and a barcode machine has been added.
- To strengthen the learning resources, the college has enhanced the number of books of the central library to 15714 during this period including a large number of reference books. The college has also added few more journals and magazines in its possession. The number of books in the book bank has also been enhanced to cater to the needs of the poor students. Of late, the college has already been enlisted in the Library Consortium (INFLIBNET NLIST) with a view to enabling the students and faculty members to access E-Resources.
- To strengthen the learning resources, the college has enhanced the number of books of the Central Library to 16,670 during this period including a large number of reference books. The number of books in the book bank has also been enhanced to cater to the needs of the poor students. Apart from this, the students have also the liberty to borrow books from Departmental Library managed by various departments.

As many as 209 new reference books and text books were purchased during the session and its value is Rs.62,700/-.

### 6.3.6 Human Resource Management

- Departmental Promotion Committees have been formed as per guidelines of the Govt. of Assam to scrutinise the eligibility of teachers for promotion to higher grades.
- Residential quarters have been allotted to the 'Mali' and 'Sweeper' of the college.
- Nine girl students are allowed to get admitted in the Girls' Hostel by Rs.100/- only, without any seat rent.
- The retired librarian of the college has been appointed on contractual basis as librarian of the Central Library of the college.

### 6.3.7 Faculty and Staff recruitment

- The guidelines of the UGC and DHE, Assam are followed in recruiting the teachers. Recruitment of teachers is made through an interview conducted by a Selection Board duly constituted by the Governing Body in pursuance of the guidelines of the DHE, Assam.
- The teaching posts are generally created by the Govt. of Assam taking into consideration the necessity of the colleges as per staffing pattern set by the University. However, the college has the freedom to appoint the lecturers on Ad-hoc or temporary basis. The college makes payment to these teachers from its internal resources.

### 6.3.8 Industry Interaction / Collaboration

Though the college has no stipulated Interaction / Collaboration, it has Interaction / Collaboration with the department of Health and Family Welfare, Barpeta, District Sports Authority, Barpeta, Office of the Employment Exchange, Barpeta, GLC College, Barpeta Road and other Socio – Cultural, Sports organizations and NGOs. Moreover, the college has already submitted a proposal to the UGC, New Delhi under the scheme of 'Community Colleges' to introduce Carrier Oriented Programme on 'Management of Natural Resources' and 'Steel Fabrication' in collaboration with Nilabhjyoti Enterprise, Sorbhog and Saha Steel Fabrication Centre, Barpeta Road respectively.

### 6.3.9 Admission of Students

- The college has well designed prospectus showing the programmes available, admission rules, Fee structure, academic calendar, financial aid, names of the teaching and non-teaching staff etc.
- There is an admission committee who scrutinizes the eligibility for admission of students.
- The process of student admission has been computerised.
- Admission tests for students offering major in different subjects are held after one month of admission in order to assess the ability of the students for their continuance in respective subjects.

### 6.4 Welfare schemes for

Teaching	05
Non teaching	03
Students	06

6.5 Total corpus fund generated :

Rs. 7,00,000/-

6.6 Whether annual financial audit has been done

Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	NAAC & Affiliating University	Yes	Head of the Department, Vice Principal & Principal through ACR
Administrative	Yes	Govt. of Assam	Yes	Chartered Accountant

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes      Yes       No

For PG Programmes      Yes       No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Elected members of the affiliated colleges put forward their suggestions for innovations in the syllabi.
- Affiliated college teachers are assigned to set question papers of the under graduate level university examinations.
- To evaluate the answer scripts of the various examinations several zones are provided in the affiliated colleges for timely declaration of results.
- In the evaluation process the teachers of the affiliated colleges are involved.
- Introduction of objective type questions in TDC semester examinations.
- Easy access of examination results in university website.
- System of internal assessment has been introduced which are managed by colleges.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The University takes several steps to promote autonomy in the affiliated colleges.

1. Elected members of the affiliated colleges put forward their suggestions for innovations in the syllabi.
2. Affiliated college teachers are assigned to set question papers of the under graduate level university examinations.
3. To evaluate the answer scripts of the various examinations several zones are provided in the affiliated colleges for timely declaration of results.
4. In the evaluation process the teachers of the affiliated colleges are involved.
5. System of internal assessment has been introduced which are managed by colleges.

### 6.11 Activities and support from the Alumni Association

As a part of maintaining eco-friendly campus the Alumni Association of the college launched a plantation programme within the college campus and accordingly few saplings were planted during 2013-14.

### 6.12 Activities and support from the Parent – Teacher Association

Meetings are arranged half yearly by the Parent-Teacher Association at the college campus to find out the strengths and weaknesses of the institution in general, students and faculty members in particular. Their valued suggestions are taken into account in connection with progress and welfare of the learners along with overall development of the college as underlined below:

- Special remedial classes to the slow learners.
- Private counseling to the students for opting viable combination of subjects considering growing competition in the present day of globalization.
- Special relief in terms of financial aid during admission period to those students who belong to poor and economically deprived sections of the society irrespective of caste, creed, language, sex and religion.
- Free supply of text books to those students who belong to poor and economically deprived sections of the society irrespective of caste, creed, language, sex and religion.

### 6.13 Development programmes for support staff

Two computer experts have been deputed to the office of the Principal for smooth conduct of computerized process of student admission and form fill up during examination.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

- 1. The college observes 'World Environmental Day' by organizing plantation programmes and talk on 'the importance of preserving an eco-friendly atmosphere'.
- 2. In other college functions like the College Establishment Day, College Sports Week, students are encouraged to participate in plantation and cleaning the campus by organizing competitions.
- 3. Cleaning the campus is also organised under the in-charges of Social Service and NSS from time to time.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Ragging free environment and transparent examination system.
- Conducting internal examinations as per the pre-published calendar of examinations.
- Curbing malpractices and unfair means in the examinations.
- Maintaining the confidentiality of the internal examination system.
- Increasing the transparency in the examination system.
- Declaring the results of internal examinations (as early as possible) in the shortest possible time.
- Noticing the need for better communication between students and teachers in a more informal and open manner.
- Maintaining an eco friendly green campus.
- Poor and meritorious students are provided financial assistance from the students' aid fund.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Addition of add-on courses namely Functional English and Sales Management and Advertising.
- Arrangement of Educational Study Tour to Historical and Geographical significant places of Assam.
- Expedite the construction works of Indoor Stadium under UGC's XIth plan.
- Arrangement of a National Seminar and submit a proposal to the UGC(NERO) for organising a workshop on 'Research Methodology'.
- Extending adequate cooperation with the affiliating University to hold Examination Zones at college campus in order to enrich academic exposure of the faculty members.
- A research committee has been formed to encourage research activities of faculty members.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Noticing the need for better communication between students and teachers in a more informal and open manner.
- Transparent examination system.

***\*Provide the details in annexure (annexure need to be numbered as i, ii, iii)***

7.4 Contribution to environmental awareness / protection

- A modest attempt has been made by the College to enhance the concept of eco friendly green campus by adding more saplings in the plantation programme.
- As a part of environmental awareness, the NSS & NCC unit of the college undertook Campus Cleaning Programme on January 18<sup>th</sup>, 2014 (1<sup>st</sup> day of Annual College Week)

7.5 Whether environmental audit was conducted?      Yes       No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

**Strengths:**

- Situated in a pollution free congenial atmosphere having vast green landscape.
- Ragging free environment.
- Academically growing institution.
- As it is situated in a rural setting the evil and anti academic forces have little impact in the academic atmosphere of the college.
- As most of the students belong to the surrounding locality the parents and guardians can be contacted when necessity arises.
- Easily accessibility of Members of the Governing Body to convey messages regarding important decisions related to the administration of the college which is one of the important instruments for growth and development.

**Weaknesses:**

- Slow academic expansion.
- Inadequate staff pattern.
- Absence of digital library.
- Most of the students belong to economically poor and educationally backward families and so some of the students cannot take admission and pay tuition and examination fees timely.
- As the college is located in a rural area the students lack the opportunity to purchase books and other essentials locally.
- Limited financial resources hindering fast growth of the institution.

**Opportunities:**

- Vast scope to open job-oriented courses suitable to this locality.
- The college has vast land resources lying vacant which can be used for agricultural practices including piscine culture.
- The college has a large campus for future academic expansion and infrastructural growth.
- Students can study with minimal expenditure in comparison with the city colleges.
- Students have easy access to the college authority.

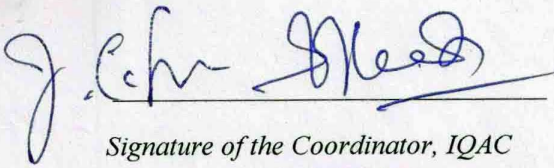
**Threat:**

- As a pioneer Higher Education institute, the College has been facing challenges as far as developing linkage with industry and NGOs are concerned.
- The college has failed to dynamite the courses of study which are very important in the present day of globalisation.

**8. Plans of institution for next year**

- Opening of some new career oriented courses.
- Organization of a National Seminar.
- To sensitize learners towards inclusive social concerns, human rights, gender and environmental issues.
- Completion of the construction of Indoor Stadium.
- Encouragement to the faculty members to engage themselves in research activities.
- Construction of a digital library, improvement of internal drainage system and development of college outfield with financial help of the Govt. of Assam.

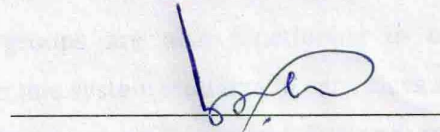
Name: Dr. B.K. Kunda & Dr. J.C. Sarma



Signature of the Coordinator, IQAC

Co-Ordinators  
IQAC, Barnagar College  
Sorbhog

Name: Dr. B.K. Chakravorty



Signature of the Chairperson, IQAC

Principal & Chairperson  
IQAC, Barnagar College  
Sorbhog

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## Annexure- I

### Format to compile Best Practices

<b>Title of the Practice</b>	Noticing the need for better communication between students and teachers in a more informal and open manner.
<b>The Context</b>	<p>This activity has been started during this session after noticing the need for better communication between students and teachers in a more informal and open manner. Of course, there is sufficient communication between students and teachers in and out of the classrooms. It is noted that very often such occasions are used by students and teachers to deal with matters related to the course of the study. However, some of the students discuss their personal problems also with the teachers when they meet them outside the classrooms.</p> <p>Tutorial groups are also functioning in our college. In this system students in each class are divided into groups of four and five and each group is put under the guidance of a teacher of the same department. The tutorial groups meet for an hour every week and discuss various matters that are useful to them. The teacher in charge of a particular group is also considered as the mentor of the students coming under his supervision. However, here the teachers do not get the chance to understand what the common problems and needs of the students in the whole class.</p>

	<p>In this context, it was felt that there should be some forum in the college where all students and teachers of a department can meet and share their problems and needs in an open way so that appropriate actions can be taken to solve the problems for attaining more efficiency in future.</p>
<p><b>The Objectives</b></p>	<ul style="list-style-type: none"> <li>• To convene a meeting of all students of a class with all teachers of that department.</li> <li>• To facilitate open discussion between students and teachers regarding all matters which are important for both parties.</li> <li>• To understand what the positive aspects are functioning of the department.</li> <li>• To understand what the shortcomings are functioning of the department.</li> <li>• To take joint decisions to retain the best practices in the department with modifications if required.</li> </ul>
<p><b>The Practice</b></p>	<p>The open house is an activity where all students of a class with all teachers of that department meet once in each semester to evaluate the functioning of the department. This is an occasion when students are supposed to give their feedback on the various curricular, co-curricular and extra-curricular activities undertaken by the department. Students can also give feedback regarding the services they get from the college office and library. If the students need any additional infrastructural facilities inside the class or elsewhere in the college that also can be discussed in this forum.</p>

	Teachers also use this occasion to give feedback on the performance of the students in and out of the class. Normally feedback on the activities of the students on a personal basis is not given on such occasions unless there is an urgent need for that.
<b>Advantages and Disadvantages</b>	<p><b><u>Advantage:</u></b> This system taught us the actual psychology of the students and accordingly it helps for the development of teaching learning mechanism in free and congenial atmosphere.</p> <p><b><u>Disadvantage:</u></b> Occasionally follow-up actions are either delayed or not taken up to those who did not attend in the open session and it affects the confidence of the students in the merit of this programme.</p>
<b>Obstacles faced, if any</b>	Students who notice in laxity on the part of the authorities may not have enthusiasms to co-operate with this practice later.
<b>Impact of the Practice</b>	<ul style="list-style-type: none"> <li>• To think collectively to find out solutions for the problems existing in the department.</li> <li>• To give opportunity to vent out the grievances of the students so that remedial actions can be sought by the whole group.</li> <li>• To prepare plans about the future programmes of the department.</li> <li>• To attain more efficiency for the department.</li> </ul>

<b>Resources Required</b>	Time to organise Open House. Funds required for supplying light refreshments to the participants. If this activity is organised outside the college, it may incur other items of expenditure such as travel, food, rent of the auditorium etc.
<b>Contact Details</b>	Name of the College: <b>Barnagar College</b>  City: <b>Sorbhog</b>  Pincode: <b>781317</b>  Telephone: <b>03666-287430</b>  Fax: <b>03666-287430</b>  Email: <a href="mailto:barnagarcollege@yahoo.com">barnagarcollege@yahoo.com</a>  Website: <a href="http://www.barnagarcollege.ac.in">www.barnagarcollege.ac.in</a>

## Annexure- II

### Format to compile Best Practices

<b>Title of the Practice</b>	Transparent examination system.
<b>The Context</b>	Evaluation being an integral part of teaching learning process, the transparent examination is the need of the hour for quality and value based education.
<b>The Objectives</b>	<ul style="list-style-type: none"><li>• To assess the present system of examination, enhance and bring out qualitative changes in the academic environment of the college.</li><li>• To monitor the overall performance of students and teachers.</li></ul>
<b>The Practice</b>	<ul style="list-style-type: none"><li>• An examination board has been constituted for smooth conduct of internal and external examinations along with recording the performances of students.</li><li>• In each 25 students one invigilator has been allotted.</li><li>• Introduced objective type questions in internal examination.</li><li>• Strict supervising by the Principal, Vice Principal and senior faculty members of the college has been undertaken during examination.</li></ul>
<b>Advantages and Disadvantages</b>	<ul style="list-style-type: none"><li>• Students' performance in the final examination has been increased.</li><li>• More students are attracted to get admission in the college having good result in +2 stage.</li><li>• Self confidence, self reliance and moral values among the students have been developed.</li></ul>

<b>Obstacles faced, if any</b>	No
<b>Impact of the Practice</b>	<ul style="list-style-type: none"> <li>• Pass percentage of the students in the degree final examination has been increased.</li> <li>• Regularity and sincerity among the students have been improved.</li> </ul>
<b>Resources Required</b>	<ul style="list-style-type: none"> <li>• It required engagement of college administration, non-teaching staff and faculty members during the examination.</li> <li>• 3 to 4 lakhs monetary resources are required in printing and stationery, remuneration to invigilators and other staff of the college.</li> </ul>
<b>Contact Details</b>	<p>Name of the College: <b>Barnagar College</b></p> <p>City: <b>Sorbhog</b></p> <p>Pincode: <b>781317</b></p> <p>Telephone: <b>03666-287430</b></p> <p>Fax: <b>03666-287430</b></p> <p>Email: <a href="mailto:barnagarcollege@yahoo.com">barnagarcollege@yahoo.com</a></p> <p>Website: <a href="http://www.barnagarcollege.ac.in">www.barnagarcollege.ac.in</a></p>

**Annexure- III**  
**Analysis of Student Feedback**  
**Session: 2013-14**  
**Barnagar College, Sorbhog**

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**Attributes:**

1. **Communication with the students:** 8% teachers are very good, 32% teachers are good, 58% are average and remaining 2% are poor.
2. **Knowledge of the subject matter:** 8% teachers are very good, 33% teachers are good, 57% are average and remaining 2% are poor.
3. **Efficiency in presentation of the subject matter:** 13% teachers are very good, 41% are good and 46% are average.
4. **Efficiency in classroom management:** 12% teachers are very good, 23% are good and 63% are average and remaining 2% are poor.
5. **Promoting and motivating students for higher learning:** 10% teachers are very good, 35% teachers are good, 52% are average and remaining 3% are poor.
6. **Organising different co-curricular activities:** 13% teachers are very good, 42% are good and 45% are average.
7. **Application of modern teaching methods:** 17% teachers are very good, 37% are good, 40% are average and remaining 6% are poor.
8. **Providing overall guidance to the students:** 26% teachers are very good and remaining 74% are good.
9. **Sincerity and devotion to teaching work:** 35% teachers are very good and remaining 65% are good.

**On institution:**

1. **Infrastructure facilities:** 43% students responded as good and remaining 57% responded as average.
2. **Staff of the college:** 36% students responded as good and remaining 64% responded as average.

3. **Administration of the college:** 48% students responded as good and remaining 52% responded as average.
4. **Library facilities:** 27% students responded as good, 66% students responded as average and remaining 7% responded as poor.
5. **Co-curricular activities:** 36% students responded as good, 61% students responded as average and remaining 3% responded as poor.
6. **Teacher-pupil relation:** 42% students responded as very good, 53% students responded as good and remaining 5% students responded as average.
7. **Medical facilities:** 21% students responded as good, 62% students responded as average and remaining 17% responded as poor.
8. **Grievance redressal system:** 12% students responded as very good, 43% students responded as good, 42% students responded as average and remaining 3% responded as poor.
9. **Evaluation method:** 22% students responded as very good, 51% students responded as good and 27% students responded as average.
10. **Computer facilities:** 27% students responded as good, 68% students responded as average and remaining 5% students responded as poor.

### **Student course and teaching evaluation:**

1. **The syllabus:** 22% students responded as challenging, 76% students responded as adequate and 2% students responded as inadequate.
2. **How much the syllabus has been taught in class:** Majority (64%) of the students said that 90% to 100% courses were completed and only 36% students said partial completion of the course.
3. **How well does the teacher prepare for the class:** 82% teachers thoroughly prepared for the class and 18% teachers attended there classes with well preparation.
4. **Does the teacher encourage students' participation in class:** Yes.
5. **If yes, which of the following methods are used:** Several methods were followed like encouraging to ask questions, discussion in and outside the classes.
6. **How does the teacher provide feedback on students' performance:** Teachers provide feedback on students' performance regular and in time.

7. **Before undertaking the programme do students get a prospectus giving details of courses available, admission rules, fee structure, support services and financial aid:** Yes.
8. **Are the students given any training in the use of library:** 82% students satisfied training in the use of library.
9. **Are students' written assignments returned in time:** Yes.

Dr. B.K. Kunda, Dr. J.C. Sarma  
Co-ordinators  
IQAC, Barnagar College, Sorbhog

## Annexure- IV

### Academic Calendar 2013-14

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#### 32. ACADEMIC CALENDAR : 2013 -2014 (Aug /13 — July / 14)

Months Year/Date	Working Days	Class Days	Sundays & Holidays	Academic & Other Activities
Aug / 13 1 - 3 5 - 8 12-14, 16, 17 19 - 24 26 - 27 29 - 31	23	22	4, 11, 18, 25 (Sunday) 9, 10 (Friday, Saturday) Id-Ul-Fitre 15 (Thursday, Independence Day) 25 (Sunday, Tithi of Madhav Deva) 28 (Wednesday, Janmastomi)	College reopens after summer Vacation on 1st Aug. The classes of 1st, 3rd & 5th Sem, HS. 1st Yr. will Commence from 1st Aug. Freshers Social - 1 Unit Test - 1 (Hs. II)
Sept / 13 2-6 9 - 14 16 - 21 23-28, 30	24	22	1,8, 15, 22, 29 (Sunday) 7 - Saturday, Tithi of Srimanta Sankardeva	3, College foundation Day Student Union Election - 1 Sessional Exam (1st, 3rd & 5th Sem)
Oct / 13 1,3-5 7 - 10 19, 21- 26 28-30	19	19	6, 13, 20, 27 (Sunday) 2 (Wednesday, Gandhi Jayanti) 11-18 (Friday to Friday, Durga Puja Vijaya Dashami, Janmotsav of Srimanta Sankardeva, Id-Ud, Zuha, Kati Bihu & Lakshmi Puja)	Unit Test- II (HS. Classes)
Nov / 13 1, 4 - 9 11 - 13, 15, 16 18 - 23 25 - 30	24	24	3, 10, 17, 24 (Sunday) 2,3 (Saturday, Sunday, Kalipuja & Dewali) 14 (Thursday, Maharram) 17 (Sunday, Guru Nanak's Birth Day)	Filling up of forms for End Semester (1st, 3rd & 5th Sem.) Educational tours/Exursions/ Field trips etc.
Dec / 13 2-7 9 - 14 16 - 21 23, 24 26 - 28 30, 31	25	25	1, 8, 15, 22, 29 (Sunday) 25 (Wednesday Christmas Day)	End Sem. Exam. (1st, 3rd & 5th Sem.) (21st Dec- 31st Dec- Evaluation Period for end Semester)

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Months Year/Date	Working Days	Class Days	Sundays & Holidays	Academic & Other Activities
Jan / 14 1 - 14 16-11, 16, 18 20-25 27 - 31	23	16	5, 12, 19, 26 (Sunday) 13, 14, 15 (Monday to Wednesday Magh Bihu) 17 (Friday, Silpi Divas) 26 (Sunday Republic Day)	2nd, 4th & 6th Semester Classes will commence from 2nd Jan. Annual College Week
Feb / 14 1, 3, 5 - 8 10-15 17- 22 24 - 26, 28	22	22	2, 9, 16, 23 (Sunday) 4 (Tuesday Saraswati Puja) 27 (Thursday Shiva puja)	HS IIYr Final Exam. Semester classes to Continue
March / 14 1, 3 - 8 10 - 15 17 - 22 24-29	25	25	2,9,16, 23, 30 (Sunday) 16 (Sunday) Dol Jatra Good Friday-1 (To be notified)	Sessional Exam for 2nd, 4th & 6th Sem. HS. 1st Yr. Final Exam.
April / 14 1 - 5 7 - 12 17 - 19 21-26 28-30	23	23	6, 13, 20, 27 (Sunday) 14, 15, 16 - (Monday to Wednesday Bohag Bihu)	Semester Classes, Filling up of forms for 2nd, 4th & 6th Sem. Evaluation work. HS. 2nd Yr. Classes
May / 14 2,3, 5 - 10 12 - 17 19 - 24 26 - 31	25	25	4, 11, 18, 25 (Sunday) 1 (Thursday, Monday) Buddha Purnima- 1 (To be notified)	Semester Classes HS. 2nd Yr. Classes
June / 14 2 - 7 9 - 14 16 - 21 23 - 28, 30	25	25	1, 8, 15, 22, 29 (Sunday)	End Semester Exam. (2nd, 4th & 6th Sem)
July / 14 1/7/14 to 31/7/14	27	-	6, 13, 20, 27 (Sunday)	Summer Vacation
	285	248	86+31=117	

Total Working Days = 285, Total Class Days = 248.

Total Holidays and Sundays = 86 Summer Vacation = 31

N.B. : The holidays and other activities mentioned in above are subject to change as per direction of G.U., Govt of Assam.